

**KEEP THIS COPY  
FOR YOUR RECORDS**

**THE BOROUGH OF DUNMORE AND THE DUNMORE SCHOOL DISTRICT  
FINAL EARNED INCOME TAX RETURN FOR THE YEAR 2009.**

For the year Jan. 1 to Dec. 31, 2009 or other year beginning \_\_\_\_\_ 2009 and ending \_\_\_\_\_

LAST NAME	FIRST	MIDDLE INIT.
SPOUSES' LAST NAME	FIRST	MIDDLE INIT.
ADDRESS		
CITY, STATE, ZIP		PHONE

**INSTRUCTIONS ON BACK**

SOC. SEC. # (Yours)	SOC., SEC. #-(Spouse)
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1.	Gross Earnings as reported on W-2's (All Employers)		
2.	Less allowable non-reimbursed employee business expenses (attach Form PA-UEI) or 2106		
3.	Self-employed net profit - attach Schedule C,F,E or K-1 ( <b>PROFITS ONLY</b> )		
4.	Taxable income (Line 1, 2 & 3)		
5.	Tax liability at 1% (.01) of Line 4		
6.	Payments to date (on Declaration or Quarterly payments)		
7.	Earned Income Tax Withheld as reported on W-2's (All Employers)		
8.	Credit from last year (if any)		
9.	Total credits (Line 6, 7, 8)		
10.	If credits (Line 9) are larger than tax (Line 5) enter overpayment (check box below)		
	<input type="checkbox"/> credited next year <input type="checkbox"/> refunded   no money due if under \$1.00		
11.	If tax (Line 5) is larger than credits (Line 9) enter tax due		
	A.) Interest and Penalty at 1% per month if filed after April 15		
12.	Total amount due (Line 11 and 11A) pay in full when filing this return. Omit if less than \$1.00		

SIGNATURE, I DECLARE UNDER PENALTIES PROVIDED BY LAW THAT THIS RETURN HAS BEEN EXAMINED BY ME AND IS TO THE BEST OF MY KNOWLEDGE AND BELIEF, A TRUE, CORRECT AND COMPLETE RETURN.

DATE \_\_\_\_\_

PREPARED BY OTHER THAN TAXPAYER \_\_\_\_\_

PAYABLE TO:  
COLLECTOR OF TAXES  
SARAH N. JUDGE  
**INCOME TAX DIVISION**  
400 S. BLAKELY ST.  
DUNMORE, PA 18512

**FINAL EARNED TAX RETURN**  
**THE BOROUGH OF DUNMORE AND DUNMORE SCHOOL DISTRICT**  
**INSTRUCTIONS FOR FINAL INCOME**

This return must be completed and filed by all persons subject to the tax, prior to April 15, even though the entire tax was withheld by employer and/or no tax is due.

**GENERAL INSTRUCTIONS:**

1. **Who Must File:** every person with earned income, regardless of whether tax is due or not, or if tax has been withheld by employer. A husband and wife may both file on this form. However, tax calculations must be reported in separate columns. Joint filing (i.e. combining income, etc.) is not permitted. Failure to receive a final return is no excuse for a taxpayer not filing a return. If you receive a final return and did not have any earned income, please indicate on the form the reason why (housewife, retired, etc.).
2. To file this return just simply fill out the return numbers 1 through 12 putting down the information that is requested. Figure out whether you owe money or money is due to you and put amount in box 10 or 11. Be sure to attach copy's of W-2's and all applicable forms. (i.e. Schedule C, F, E, or K-1 PA-UEI).
3. **NEW FOR 2009** - You are not allowed to offset a loss from a business against Earned Income. However, you can offset a loss from one business against a net profit from another business.  
Income from an S Corporation is not taxable and a loss is not deductible.
4. To know what income is taxable and what income is non-taxable, follow the regulations printed on the bottom.
5. If both you and your spouse receive a return, fill out just one return and send it back.
6. If you require a receipt for payment send a self-addressed, stamped envelope along with your return.
7. For husband and wife fillings, you can combine amounts due or amounts owed, or if husband owes and wife is due a refund (vice versa), take the difference and send only one check.
8. Partial residents of Dunmore must provide proof of Dunmore residency.

**TAXABLE INCOME (USE THESE ITEMS)**

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|---|---|
| <ol style="list-style-type: none"><li>1. WAGES</li><li>2. SALARIES</li><li>3. COMMISSIONS</li><li>4. BONUSES</li><li>5. DRAWING ACCOUNTS</li><li>6. TIPS RECEIVED</li><li>7. FEES</li></ol> | <ol style="list-style-type: none"><li>8. NET PROFIT OF BUSINESS, PROFESSION AND OTHER ACTIVITY (SUBMIT SCHEDULES)</li><li>9. TAXES ASSUMED BY THE EMPLOYER</li><li>10. INCENTIVE PAYMENTS</li><li>11. FELLOWSHIP (WHEN COMPENSATION FOR SERVICE)</li><li>12. COMPENSATION IN THE FORM OF PROPERTY SHALL BE TAXED AT ITS FAIR MARKET VALUE</li><li>13. TAX SHELTER ANNUITIES</li></ol> |
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**NON-TAXABLE INCOME (DO NOT USE):**

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|--|---|
| <ol style="list-style-type: none"><li>1. OLD AGE BENEFITS</li><li>2. RETIREMENT PAY</li><li>3. PENSION</li><li>4. CAPITAL GAINS OR LOSSES</li><li>5. INTEREST</li><li>6. ACTIVE MILITARY SERVICE PAY OR BONUSES FOR ACTIVE MILITARY SERVICE</li><li>7. INCOME FROM STOCKS, TRUSTS, AND RENTAL OF DWELLINGS OWNED BY INDIVIDUALS NOT LICENSED (OR CONDUCTING A BUSINESS) AS REALTORS BY THE COMMONWEALTH OF PENNSYLVANIA.</li></ol> | <ol style="list-style-type: none"><li>8. DEATH BENEFITS</li><li>9. PROCEEDS OF LIFE INSURANCE POLICIES</li><li>10. GIFTS OR BEQUESTS</li><li>11. PUBLIC ASSISTANCE OR UNEMPLOYMENT COMPENSATION</li></ol> |
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